

# Hillsboro Community Unit School District #3 Board of Education

## Regular Meeting Minutes

May 11, 2022

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- 1) A regular meeting of the Board of Education was called to order by President Matt Lentz, at the Hillsboro Unit Office at 7:00 p.m. The following board members were present: Barbara Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. John Lentz, Bryce Rupert and Dan Tester were absent.
  - 2) Agenda Item 2.0. Good News Reports

Pre-K Director Marci Gutierrez introduced Instructional Leader Sarah Van Middendorf. Mrs. VanMiddendorf announced the PreK Program received an award for outstanding practices in inclusion.

Parent Lynn Sellers thanked the district and numerous individuals who provided excellent service to her son Nathan who will be graduating this month.

### 2.1 Recognition of Retirees and Twenty-Year Employees

The Board of Education honored twenty-year employees with the presentation of engraved pen sets. The following employees were recognized:

2021-2022  
20 Year Employees  
Larry Slightom  
Sarah VanMiddendorp

Supt Powell gave a brief history of each retiree's career before presenting them with an engraved clock. The following employees were recognized:

2021-2022  
Retirees  
Lisa Billingsly  
MaryEllen Mathews  
Kelly Powell  
Stacy Payne

### 3) Agenda Item 3.0 Consent Agenda

#### 3.1 Approval of Regular Session Minutes from April 12, 2022

President Lentz asked for additions or corrections to the April 12, 2022 Regular Meeting Minutes. There were none.

#### 3.2 Approval of Executive Session Minutes from April 12, 2022

President Lentz asked for additions or corrections to the April 12, 2022, Executive Session Meeting Minutes. There were none.

### 3.3 Review and Approval of Payables

President Lentz asked for questions or comments. There were none.

### 3.4 Financial Report

President Lentz asked for questions or comments. There were none.

Consent Agenda Vote.

Motion made by Barb Adams, seconded by Nathan Kirby to approve all items on the consent agenda as presented. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

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## 4) Agenda Item 4.0 New Business

### 4.1 Consideration of FFA Request to Attend Overnight Trips

HHS Principal Heyen presented the request on behalf of the FFA. They are requesting to attend the State FFA Convention being held June 14<sup>th</sup> & 15<sup>th</sup>. They are also working on taking an overnight trip for an officer's retreat in late June/early July.

Motion made by Barb Adams, seconded by Nathan Kirby to approve the FFA overnight trips to the State Convention and officers retreat. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

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### 4.2 Preliminary FY 2022 Budget Amendment Hearing

Supt Powell stated there are a few changes to the budget that are significant enough that require an amendment. There is additional revenue due to an EBF formula error in 2019 in the amount of \$138,000. The Capital Improvement Fund is over budget due to all the projects and the Transportation Fund is running short and will require additional funds. Action will be required at the June meeting.

### 4.3 Consideration of Resolution to Provide for an Interfund Transfer from the Working Cash Fund to the Transportation Fund

Superintendent Powell is recommending moving \$200,000 from the Working Cash Fund to the Transportation fund to cover the shortfall.

Motion made by Barb Adams, seconded by Nathan Kirby to approve the Resolution to Provide for an Interfund Transfer of \$200,00 from the Working Cash Fund to the Transportation Fund. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

### 4.4 Consideration of Bid Award for High School Agriculture Building Addition

Tim Downen with Hurst-Rosche presented the bid tabulations. Bruce Unterbrink Construction was the low bidder. Supt Powell is recommending the use of ESSR II funds to cover the cost of the project.

Motion made by Barb Adams, seconded by Nathan Kirby to approve the bid in the amount of \$551,330 to Bruce Unterbrink Construction for the High School Agriculture Building Addition. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

### 4.5 Consideration of 2022-2023 School Fees and Meal Prices

Supt Powell stated there is no recommended increase for the 2022-2023 school fees. Food Service Director Kristin Gregory is proposing an increase to the meal prices. Breakfast and lunch would both be increased by \$0.15 and milk would be increased \$0.10.

Motion made by Barb Adams, seconded by Nathan Kirby to approve the proposed food service fees as presented. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

Motion made by Barb Adams, seconded by Nathan Kirby to approve no school fees increases for the 2022-2023 school year. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

5) Agenda Item 5.0 Communication

There was none.

6) Agenda Item 6.0 Recognition of Audience

There was none.

7) Agenda Item 7.0 Executive Session

Motion made by Barb Adams and seconded by Nathan Kirby to move into Executive Session at 7:51 p.m. for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employees and student discipline. Voice vote. Motion carried.

Motion by Barb Adams and seconded by Kassie Greenwood to move out of Executive session at 8:37 p.m. Voice Vote. Motion carried.

8) Agenda Item 8.0 Action Items Resulting from Executive Session

8.1 Student Discipline

Motion by Barbara Adams, seconded by Kassie Greenwood that Student A was found to have violated board policy 7:190 by drinking alcohol on school property at a school sponsored event. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

Motion made by Barb Adams and seconded by Nathan Kirby to move into Executive Session at 8:38 p.m. to discuss student discipline. Voice vote. Motion carried.

Motion by Barb Adams and seconded by Kassie Greenwood to move into open session at 9:27 p.m. Voice Vote. Motion carried.

Motion by Barbara Adams, seconded by Nathan Kirby that the discipline imposed on Student A remains with the condition that if Student A obtains a standard substance abuse evaluation at chosen facility and completes any recommended services prior to August 1, 2022 that the 50% suspension of the upcoming season would be lifted. On roll call the following voted yes: Barb Adams, Kassie Greenwood, and Nathan Kirby. Matt Lentz abstained. Motion carried 3-1.

8.2 Acceptance of Letter of Resignation from Teachers' Aides

Motion made by Barb Adams, seconded by Nathan Kirby to approve the resignation of teachers' aides Marsha Voyles and Haley Newton. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.3 Acceptance of Letter of Intent to Retire from Secretary

Motion made by Barb Adams, seconded by Nathan Kirby to approve the resignation of Coffeen Early Childhood Secretary Barb Winkler. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.4 Acceptance of Letter of Resignation from Bus Aide

Motion made by Barb Adams, seconded by Nathan Kirby to approve the resignation of bus aide Rachel Ondesko. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.5 Acceptance of Letter of Resignation from Bus Mechanic

Motion made by Barb Adams, seconded by Nathan Kirby to approve the resignation of bus mechanic Joey Hapner. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.6 Acceptance of Letters of Resignation from Licensed Teachers

Motion made by Barb Adams, seconded by Nathan Kirby to approve the resignation of licensed teachers Brooke Butler, Josh Horn and Sidney Webster. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.7 Employment of High School Boys Basketball Coach

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School Boys Basketball Coach Corbin Govaia. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School Boys Basketball Assistant Coach Sam Plum. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.8 Employment of High School Girls Tennis Coach

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School Girls Tennis Coach Marian Williams. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.9 Employment of Part-time High School Student Resource Coordinator

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of Part-time High School Student Resource Coordinator Kelly Powell. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

#### 8.10 Employment of High School English Teacher

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School English Teacher Kayla Gerber. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

8.11 Employment of High School Industrial Arts Teacher

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School Industrial Arts Teacher Sam Plum. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

8.12 Employment of High School Business Teacher

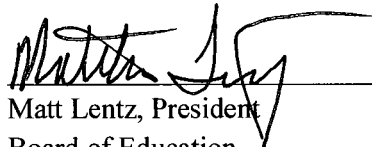
Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School Business Teacher Larry Blevins. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

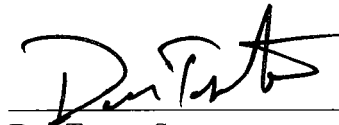
8.13 Employment of High School Physical Education Teacher

Motion made by Barb Adams, seconded by Nathan Kirby to approve the employment of High School Physical Education Teacher Joe Reed. On roll call the following voted yes: Barb Adams, Kassie Greenwood, Nathan Kirby and Matt Lentz. Motion carried 4-0.

9) Agenda Item 9.0 Adjournment.

Motion by Barbara Adams, seconded by Nathan Kirby to adjourn the meeting at 9:43 p.m. Voice vote. Motion carried.

  
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Matt Lentz, President  
Board of Education

  
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Dan Tester, Secretary  
Board of Education

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June 14, 2022

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Date